**Job Description**

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| **Title:** Physician Assistant | **Reports To**: Medical DirectorMatrix:  |
| **Salary Range:** $ | **Status:** Exempt Full Time |
| **Work Location**: Raphael Health Center, Inc. | **Date Reviewed**: 5/2009 |

Required Education, Certification, Experience and Skill:

* Bachelors of Science from an accredited school with major in Physician Assistant
* Current Indiana license as Physician Assistant
* Annual CRP certification
* Training and experience in family practice
* Effective oral and written communication skills
* Knowledge of behavioral concepts, specialty treatment and community resources

Scope of Tasks & Responsibilities:

* Provide medical treatment and primary care to patients in collaboration with and under the supervision of RHC physicians
* Ensure continuity of care including evaluation, early detection, ongoing management and treatment referral.
* Obtain patient history to assess status
* Perform physical examination, routine pap and pelvic exams, breast exam
* Order and review test results
* Make judgment regarding health status and treatment needs
* Develop care/treatment plan with patient and family
* Provide health education and counseling concerning preventive health care, diet, medication, therapeutic treatments, chronic disease, etc.
* Maintain appropriate medical records
* Maintain confidentiality in accordance with RHC policy and any other applicable regulatory requirements.
* Work as a member of health professional team
* Knowledge of state and federal laws regulating medical profession
* Knowledge of Raphael Health Center policies and procedures
* Assist in scheduling and orienting student and/or volunteer staff
* Attend regularly scheduled staff and provider meetings.
* Treat patients, visitors and coworkers with respect and dignity
* Commit to and ensure work is operating in a manner consistent to the Raphael Health Center mission
* Other duties as assigned

Supervision:

* No supervisory responsibilities

Requirements:

The physical, mental and environment conditions for Scope of Work Responsibilities are specified by the use of F for frequently, O for occasionally, and N for not at all.

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| PHYSICAL | MENTAL | ENVIRONMENTAL |
| On the job the employee must:(F) Bend (F) Sit(F) Squat (F) Stand(N) Crawl (F) Walk(O) ClimbPush/Pull(N) Kneel(F) Handle objects/manual  dexterity(F) Reach above shoulders(F) Fine finger movement( ) OtherMust carry/lift loads of:(F) Light, up to 25 lbs.(F) Moderate, 25-50 lbs.(O) Heavy, over 50 lbs. | On the job the employee must be able to:(F) Read and comprehend(F) Write(F) Perform calculations(F) Communicate orally(F) Reason and analyze( ) Other | On the job the employee:(F) Is exposed to blood, body fluids, and infectious waste(O) Is exposed to excessive noise(N) Is around heavy machinery(O) Is exposed to marked  changes in temperature and/or humidity(O) Is exposed to dust, fumes,  gases, radiation, microwave(N) Drives motorized equipment(O) Works in confined quarters( ) Other  |

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Employee Signature Date