**Job Description**

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| **Title:** Family Practice Physician w- OB | **Reports To**: Medical DirectorMatrix:  |
| **Salary Range:** $ | **Status:** Exempt Full Time |
| **Work Location**: Raphael Health Center, Inc. | **Date Reviewed**: 08/2010, 12/2010, 09/2011 |

Required Education, Certification, Experience and Skill:

* Board certified and/or eligible Family Practice Doctor of Medicine
* Successful completion of internship and residency
* Current, valid Indiana medical license
* Knowledge of health systems, preventive medicine concepts, practices, methods and techniques of general medicine
* Knowledge of state and federal laws regulating medical profession
* Admission privileges at area hospital
* Able to train, supervise, counsel and direct professional and technical personnel
* Effective oral and written communication skills

Scope of Tasks & Responsibilities:

* Provide specialized medical service which includes primary care and urgent/acute care for all age groups.
* Ensure continuity of patient care through health maintenance activities including evaluation, early detection and management of problems
* Provide gynecologic and obstetrical care to include prenatal care, hospital delivery and post-partum care
* May maintain database and statistics to monitor care provided
* Provide afterhours call coverage according to call schedule
* Provide supervision and training for students and residents assigned to RHC
* Collaborate with all providers including physicians and mid-levels – both RHC staff as well as volunteers.
* Maintain effective relationship with the Indiana University Family Practice Residency Program
* Attend regularly scheduled meetings.
* Commit to and ensure work is operating in a manner consistent to the Raphael Health Center Mission
* Treat patients, visitors and coworkers with respect and dignity
* Maintain timely electronic medical records according to health center policy and meaningful use guidelines. Meaningful use requires that, upon request, patients are provided an electronic copy of their health information (including diagnostic test results, problem list, medication lists, medication allergies) within three (3) business days; and are provided a clinical summary for each office visit within three (3) business days.
* Other duties as assigned

Supervision:

* No supervisory responsibilities

Requirements:

The physical, mental and environment conditions for Scope of Work Responsibilities are specified by the use of F for frequently, O for occasionally, and N for not at all.

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| PHYSICAL | MENTAL | ENVIRONMENTAL |
| On the job the employee must:(F) Bend (F) Sit(F) Squat (F) Stand(N) Crawl (F) Walk(O) ClimbPush/Pull(N) Kneel(F) Handle objects/manual  dexterity(F) Reach above shoulders(F) Fine finger movement( ) OtherMust carry/lift loads of:(F) Light, up to 25 lbs.(F) Moderate, 25-50 lbs.(O) Heavy, over 50 lbs. | On the job the employee must be able to:(F) Read and comprehend(F) Write(F) Perform calculations(F) Communicate orally(F) Reason and analyze( ) Other | On the job the employee:(F) Is exposed to blood, body fluids, and infectious waste(O) Is exposed to excessive noise(N) Is around heavy machinery(O) Is exposed to marked  changes in temperature and/or humidity(O) Is exposed to dust, fumes,  gases, radiation, microwave(N) Drives motorized equipment(O) Works in confined quarters( ) Other  |

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Employee Signature Date